



State of Tennessee Department of Children's Services

Administrative Policies and Procedures Announcement –**Final-Effective-October 14, 2022**

Refer to the [2022-2023 Policy Review Calendar](#) for important dates on monthly policy submissions and schedule for the policy approval process.

	Policy No.	Policy/Other Document	Policy Chapter	Policy Owner/Contact	Effective/ Revision Date	New/Updated Forms/Protocols/ and Other Documents Associated with Policies and Procedures
1.	16.4	Foster Home Selection and Approval	16B	Sandra Wilson, Deputy Commissioner, Commissioner, Child Programs	10/14/22	N/A
Policy Revisions:		<ul style="list-style-type: none">◆ Section A: Minimum requirements for proposed foster parents revised.◆ Section B: Identifies individuals from state and contract providers who respond to inquiries regarding potential new foster parents and assists in guiding prospects through the application/pre-service process up to and including submissions for home studies.◆ Section D: Home approval process revised.◆ Section E: Mandatory Pre-Service hours revised.◆ Section F: During the home study process, the areas of assessment have been updated to specify the documentation needed, clarify the waiver process and the requirements for children's sleeping space needs.◆ Section I: The background check process has been updated to clarify what checks need to be completed and any waiver needs issues.◆ Section K: Describes the process that takes place when approving or denying a new foster home placement and the timeframes for each step of the completion of this process.				
Other Documents:						
		◆ Protocol for Supportive Living Arrangements - Clarification in the child/youth staff ratio.				